TRI-CITIES AREA METROPOLITAN PLANNING ORGANIZATION
TECHNICAL COMMITTEE

Meeting Agenda

Colonial Heights Public Library (1000Yacht Basin Drive)

January 6, 2017
10:00 AM

Meeting Type: ☐ Annual
☑ Regular
☐ Special (Called)

Invitees:

<table>
<thead>
<tr>
<th>Agency</th>
<th>Name</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chesterfield County</td>
<td>Ms. Barb Smith</td>
<td>Voting</td>
</tr>
<tr>
<td>City of Colonial Heights</td>
<td>Mr. Scott Davis</td>
<td>Vice Chair</td>
</tr>
<tr>
<td>Dinwiddie County</td>
<td>Mr. Mark Bassett</td>
<td>Voting</td>
</tr>
<tr>
<td>City of Hopewell</td>
<td>Mr. Ed Watson</td>
<td>Voting</td>
</tr>
<tr>
<td>City of Petersburg</td>
<td>Mr. Daniel Harrison</td>
<td>Voting</td>
</tr>
<tr>
<td>Prince George County</td>
<td>Ms. Julie Walton</td>
<td>Chair (Voting)</td>
</tr>
<tr>
<td>Virginia Department of Transportation (VDOT)</td>
<td>Mr. Mark Riblett</td>
<td>Voting</td>
</tr>
<tr>
<td>Petersburg Area Transit</td>
<td>Ms. Dironna Belton</td>
<td>Voting</td>
</tr>
<tr>
<td>Virginia Department of Rail and Public Transportation (VDR&amp;PT)</td>
<td>Mr. Jay Lindsey</td>
<td>Voting</td>
</tr>
<tr>
<td>Crater Planning District Commission</td>
<td>Mr. David Hyder</td>
<td>Secretary (Voting)</td>
</tr>
<tr>
<td>Federal Transit Commission (FTA)</td>
<td>Mr. Ryan Long</td>
<td>Non-Voting</td>
</tr>
<tr>
<td>Federal Highway Administration (FHWA)</td>
<td>Mr. Mack Frost</td>
<td>Non-Voting</td>
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<tr>
<td>Fort Lee</td>
<td>Mr. Fritz Brandt</td>
<td>Non-Voting</td>
</tr>
<tr>
<td>Petersburg National Battlefield Park</td>
<td>Mr. Adam Baghetti</td>
<td>Non-Voting</td>
</tr>
</tbody>
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Call to order

Approval of minutes from last meeting
(Will be sent separately)

Action Needed Approval

Open issues

Status Report on the NEPA Rail Station Study
No change since November. FRA has completed their legal sufficiency review and the Consultant has completed his revisions of the document. We are awaiting a signed copy and a review by elected officials before proceeding to public comment.

**2040 Plan Update**

Christopher Nicholas

We are working in a draft of transportation plan report at this point. This includes revising format and maps similar to what we have done for the TIP as discussed below.

**Congestion Management Process**

David Hyder

The Congestion Management Plan is complete. Baker has given us the final report.

**2018 – 2021 TIP Process**

David Hyder

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Staff has been working on a revised format for the TIP for the past several weeks. We sent that out separately earlier this week and would like to get your thoughts on the preliminary document as noted below.

- The adoption resolutions and self-certification are an integral part of the document;
- The Title VI statement is moved to the 1 of the text.
The document is organized by Federal Register Citation so that the relationship between what we are doing and what we are required to do is clearer;
- A schedule showing the TIP process is included;
- The relationship between projects and our performance goals is included in a separate table
- Project schedules are shown by jurisdiction or project sponsor;
- The funding table is organized by jurisdiction or project sponsor; and
- There is a separate log for tracking stakeholder comments.

New business

TIP Amendment for UPC 10105131 **RTE 645 – WIDENING** in Prince George County. The Amendment is to add right-of-way and construction phases to the project. The ROW should start in fiscal 2017 and construction in fiscal 2018.

![Project Location](image-url)
VDOT Funding Transfer (Informational Item)

Based upon the December 21, 2017 bid opening VDOT needs to transfer $254,099 from our CMAQ and RSTP Balance Accounts to cover the costs of preliminary engineering for UPC 100499 (Rte 460 - Add Left Turn Lane Westbound at Rte 657). The ledger below shows the proposed transfer.

<table>
<thead>
<tr>
<th>Transfer of Funds - (Allocation Journal)</th>
</tr>
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<tbody>
<tr>
<td><strong>Date:</strong> 12/29/2016</td>
</tr>
<tr>
<td><strong>Locality/Co/Jurisdiction:</strong> Richmond District</td>
</tr>
<tr>
<td><strong>Requested by:</strong> Donna Prock</td>
</tr>
<tr>
<td><strong>Approved by:</strong></td>
</tr>
<tr>
<td><strong>Processed by:</strong></td>
</tr>
<tr>
<td><strong>FROM (DONOR):</strong></td>
</tr>
<tr>
<td><strong>TO (RECIPIENT):</strong></td>
</tr>
<tr>
<td><strong>TOTAL OF JOURNAL ALLOCATION:</strong> $254,099</td>
</tr>
</tbody>
</table>

Discussion of Appomattox River Trail Feasibility Study Options

The Crater Planning District Commission, the Tri-Cities Metropolitan Planning Organization and the Friends of the Lower Appomattox River wish to engage a professional consultant to perform a feasibility study for connecting the Appomattox
River Trail (at City Point in Hopewell) to the trailhead of the Virginia Capital Trail along Virginia Route 5 in Charles City County.

**Freight Rail Access in Dinwiddie County**

Dinwiddie County has asked the MPO to explore options for supporting rail access to the fertilizer plant on Hofheimer Way. Staff would like to be able to discuss a range of options with the Policy Committee. Options begin with a resolution of support, but are more feasible or possible.

Adjournment
Call to order

Approval of minutes from last meeting
   (Attachment 1)

The Minutes were approved as distributed.

Open issues

Status Report on the NEPA Rail Station Study
ATTACHMENT 1: Draft Minutes of the TCMPO Technical Committee Meeting of November 4th, 2016

FRA has completed their legal sufficiency review and the Consultant has completed his revisions of the document. We are awaiting a signed copy and a review by elected officials before proceeding to public comment.

2040 Plan Update

Christopher Nicholas

Mr. Nicholas reviewed the project ranking results with the group. There being no significant questions or comments staff was comfortable taking the project list forward to the Policy Committee.

Congestion Management Process

David Hyder

Staff asked the members to review the draft congestion management report and provide any comments to us during November so that the report could be finalized. The report was presented to the Policy Committee on November 10th. VDOT had some additional comments on the report that have been corrected for the final.

2018 – 2020 TIP Process

David Hyder

The group discussed the proposed TIP format, presented in preliminary form by Mr. Hyder. There were several suggestions to improve the document that he will work on over the next two months. Ms. Belton noted that the transit section was incomplete and promised to update the transit information.

New business

Transportation Alternatives Project Endorsement

Scott Davis

Colonial Heights is sponsoring two Transportation Alternatives projects this year. The committee recommended that the policy committee support these projects as well as others from the MPO area.

Adjournment

There being no further business the meeting was adjourned.